

Subject: RE: Tax Deadline

From: Suzanne Holley </O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=9E262E69BB354DFEB0CF065110D94F3A-SHOLLEY>

Date: 10/03/2017 01:02 PM

To: Jessica Lall <jlall@ccala.org>

I would say no at this point considering the following:

We now have a meeting scheduled with Marcus and Blake next Tuesday to go over the checklist. Green Hasson projects 4 weeks from the time they get the checklist to turn around returns for the review so you might not have much time before the deadline. My recommendation would be to stay on top of this - confirm with Marcus exactly when he turns over the checklist. I would also then check in with Marcus when you meet on Friday about how he's managing and if he needs help. If you see him slipping or he says he needs help, I would talk to Ken.

Make sense?

Thanks.

Suzanne

From: Jessica Lall [mailto:jlall@ccala.org]

Sent: Monday, October 02, 2017 5:13 PM

To: Suzanne Holley

Subject: Re: Tax Deadline

Oh phew! Should I still email Ken do you think?

Best,

Jessica
213-416-7512 (o)

Sent from my iPhone, please excuse brevity and typos.

On Oct 2, 2017, at 3:59 PM, Suzanne Holley <sholley@downtownla.com> wrote:

Jessica - I was mistaken on the timing of the return. For profit is October 15. Non-profits actually have until November 15th.

Suzanne